

के. संध्या रानी आई.पी.एस  
पोस्टमास्टर जनरल (व्य.वी., प्रौ.वि)



K. Sandhya Rani I.P.S.  
Postmaster General (BD, Technology & Mktg)



मुख्य पोस्टमास्टर जनरल कार्यालय  
आंध्र प्रदेश सर्किल,  
हैदराबाद - 500 001

Office of the Chief Postmaster General  
Andhra Pradesh Circle,  
Hyderabad - 500 001

D.O No. BD/5-86/VC/09

dated 20.07.2009.

Dear

This is regarding Training of Trainers (ToT-II) programme on NREGS wage payments conducted to the Divisional Heads / Sub Divisional Heads from 26.06.2009 to 01.07.09 at APARD Hyderabad in two batches and also has a reference to CPMG D.O letter of even No. dated 09.07.09.

Around 120 officers attended the above said training. I interacted with all of them and based on the feedback received the following are reiterated:

**1. Cash Conveyance:** To ensure prompt supply of cash and to avoid delay in payment of wages -

- Dynamic line limits should be introduced, reviewing the existing arrangements for cash conveyance
- Action should be taken to place more SOs in account with local branches of SBI/SBH.
- Necessary alternate arrangements can be made by incurring reasonable expenditure, such as hiring of vehicle, outsourcing cash conveyance through agencies etc.
- The initial credit for supply of cash to a particular sub office may be raised depending on the average NREGS payouts being made through that office, in order to ensure that there is no scope for any sort of complaint with regard to cash supply. Same dynamic principle can be applied to the initial credit for supply of cash.

**2. Incentive:** In some Post Offices incentive amounts are yet to be paid to the BPMs, SPMs and other staff. I request you to once again ascertain incentives due to be paid as per the incentive structure prior to 11.03.09 and pay the same immediately, by conducting a drive for this purpose exclusively.

Regarding the recent orders received on incentive structure, Directorate has been addressed to revise the Account / Transaction based incentive structure introduced, since it may de-motivate the staff. Copy of the letter addressed in this regard is enclosed. It is learnt that Directorate is considering the same and orders will issued as soon as possible.

**3. Ledger Posting and other backlog work:** Wherever the NREGS work i.e either work related to opening of new SB accounts or posting of subsequent entries in the ledgers is got done through EDMCs / Packers or outsiders, they should be remunerated at skilled labour rate approved by Labour Commissioner, Govt. of A.P.

**4. Coordination Meetings:** BPMs / SPMs / SDI(P)s / ASPOs, Nodal Officers should attend the coordination meetings arranged by the State Government authorities compulsorily, which will ease to resolve the local problems. Eligible TA/DA should be paid to them when they

attend such meetings and it should be noted under the relevant Head of Account NREGS expenditure.

**5. Special Establishment Review:** Review of establishment of all the BOs should be got done keeping in view the increase in the workload due to NREGS payments and action taken to revise the allowances of BPMs wherever II TRAC is justified. DA(P) has approved the same and separate communication is sent in this regard.

**6. Issue of Duplicate Passbooks:** Procedure for issuing duplicate NREGS SB passbooks in lieu of lost ones may be simplified. The wage earner may be advised to get a certificate to that extent from the MPDO and after producing that certificate duplicate passbook may be issued to the wage earner.

**7. Funds for NREGS related expenditure:** Directorate will allocate separate funds for NREGS as soon as possible. Meanwhile, the expenditure incurred towards cash conveyance, bank charges, TA/ DA to staff, payment of incentive should be noted separately and on receipt of funds from Directorate the same should be adjusted under the relevant heads of accounts.

**7. Review Meetings by Sub Divisional Heads & Divisional Heads:** Sub Divisional Heads should conduct review meetings once in every month to pursue the position of NREGS payments in their Sub Divisions and take immediate action in case of problems noticed, if any. Divisional Heads should also pursue the status of wage payments in their Divisions in the similar manner conferring with the Sub Divisional Heads during their regular monthly meetings.

Further, participants at the APARD Training Session informed that all the instructions issued from time to time on various issues related to NREGS are not going down the level in time. Some of the officers informed that they are not aware of even important instructions like those issued on making special arrangements for cash conveyance by incurring reasonable expenditure etc.

Therefore, you are requested to ensure that the instructions issued on the subject are conveyed through the Divisional Heads / Sub Divisional Heads up to the ground level promptly.

With

Yours sincerely,

Sd/-

(K.Sandhya Rani)

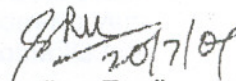
(By Name)

All PMsG in the Circle.

SSPOs, Hyd City Hyd S.E / Sec'bad Dns.

Copy to:

1. All Divisional Heads / Sub Divisional Heads / Postmasters.
2. Principal Secretary (RD), Govt. of A.P, Central Secretariat, Hyderabad - 22.
2. Director (EGS), O/o the Commissioner, Huda Hermitage Complex, II floor, Adarsh Nagar, Hyderabad - 500 004.

  
20/7/09  
(K.Sandhya Rani)