

Minutes of Convergence meeting held on 25.7.2011

At the outset, the District Collector informed that the existing system of convergence meetings at mandal level and District level will be continued keeping in view of the district background.

While reviewing the mandal issues discussed on 22.07.2011, it is instructed to the

- Chief Planning Officer to send a letter to all the Special Officers and Mandal Parishad Development Officers reiterating the need for submission of minutes of mandal level convergence meetings.
- CEO ZP to fix up responsibility of the newly appointed Special Officers and Constituency Development Officers (previously named as Super Special Officers in this district) and also to issue latest orders to all the concerned.
- Special Officers to see that the mandal level meeting minutes reach the Chief Planning Officer by Saturday evening via e-mail (cpo_plg_antp@webmail.ap.gov.in) along with main issues to be discussed at District level.
- Special officers to participate in the ensuing meeting scheduled to all MPDOs on 27.07.2011 as they have particular role and responsibility in view of expiry of the term of elected presidents of Mandal Praja Parishads .
- Special officers to put efforts to sort out any issue at mandal level itself and intimate the action initiated to the District Collector.
- Special Officers to highlight Housing issues / works commenced but not completed, stopped at some stage for review in critical manner.

Instructions issued

- All District Officers to reduce the gap among the cadres in the internal administration of their departments.
- All 20 point programme related officers to concentrate more on the development as well as in achieving more than 100% targets of the schemes so as to bring good rank to the district.
- ACDP and MPLADS work sanction orders to be issued immediately by reducing the time lock with by simplified procedures.

- SE PR to give suggestions in writing to the District Collector in reducing the time taking for issue of sanction orders in Road works.
- All the concerned officers to sort out the Grievance cell petitions received on Monday at the earliest.
- ADCC Bank to behave in humanitarian and dignified manner while dealing with farmers as banking is a continuous process.
- PD Housing to sort out all issues relating to his department with good leadership qualities and as per the revised guidelines to finalise the lists.

During the meeting, discussion on organizing of Independence Day celebrations on 15.08.2011 took place. Allotted duties among officers are :DEO - Cultural programmes at parade grounds, RDO Anantapur - Seating arrangements, AD Horticulture - Decoration of Dias etc., Anantapur Municipal Commissioner - Sanitation and Drinking Water provision, DPRO - Preparation of Notes for Ministers speech and Good commentator, Tahasildar Anantapur - Printing & dispatch of Invitations, DM & HO - First Aid kits and ambulance, PTC Principal - Band set & other arrangements, SE R & B - Ground arrangements, SE TRASCO for uninterrupted power supply and District Fire Officer - Prevention of fire tools.

Regarding programme it is instructed to

- all District Officers to send the notes (in Telugu) on the progress / developmental activities of their department for the speech of the H'ble Minister to the DPRO by 2nd of August reflecting the actual progress without any under reporting.
- All the Departments implementing beneficiary oriented programmes (PD DRDA Urban & Rural, ED SC Corporation., G.M DIC, JD AH, ICDS, APMIP, AD Disable welfare etc.,) to make arrangements for distribution of Assets stalls and other displays in Police Parade Grounds.
- All departments to send the nominations for awarding merit certificates to the deserving employees clearly mentioning the extraordinary performances not exceeding 2% of cadre strength before 10th August to Collectorate. It is clearly informed that the proposals received after 10th will not be considered at any cost.

- National Flag to be hoisted in all offices. Further the DEO and RIO to see that Flag Hoisting functions will be celebrated in all schools and Colleges in colourful manner .

The District Revenue Officer informed that Government of AP has decided to organize one day programme on 7th August in Penukonda on Sri Krishna Devaraya Utsavaalu. After detailed discussion on organizing the programmes and duties and responsibilities allotted to different officers / committees all officers are requested to attend separate meeting on this issue on 28.07.2011 at RDO's office Penukonda.

Issues Discussed during the meeting

- ❖ SE PR raised an issue of releasing an amount of Rs 133 lakhs by PD Housing relating to formation of Roads in INDIRAMMA colonies in Penukonda division. Further it is requested to all concerned officers to address the executing agencies directly for technical estimates instead of addressing the SE PR to reduce the time gap for issue of sanction order. Action :: PD Housing
- ❖ The DM Civil Supplies Corporation Ltd., requested the SE PR to make use of the material available with them for works. Action :: SE PR
- ❖ The EE SW raised an issue of construction of 212 sanctioned SSA school buildings with Rs 2.67 crores for which works to be commenced, to provide valuation estimates for demolition of old building in the district. Action - SEPR
- ❖ The Joint Collector informed that the new Collectorate Complex is sanctioned to the District and requested the departments requiring office accommodation to give requisition in writing for inclusion in the estimates immediately to the District Collector.
- ❖ The DBCWO requested to accord permission to construct hostel building in TRANSCO premises in Nuthimadu Village of Kambadur (m). Action-SE TRANSCO
- ❖ The Joint Collector informed that in Kadiri one school building is vacant for the occupation of BC Girls hostel , hence requested the Special officer, Kadiri municipality to pursue the matter. Action _ PD DRDA
- ❖ The RDO Penukonda informed that in Kondavaripalli H/o Nallamada closed due to recent transfer of teacher. Need to open the school for the 78 students. It is requested to depute one of the previous teacher on deputation basis to the school keeping in view of the students welfare.

Action - DEO

- ❖ The RDO, Penukonda requested for taking up of repairs to MI tank in Bogglapalli H/o of Donnikota village of Nallamada mandal. Action - SE MI.
- ❖ The Special Officer, Ramagiri / DCAO, requested for taking up of flushing to the existing drinking water bore well in Thimmapuram village. Action - SERWS
- ❖ The District Panchayat Officer informed that in Puttaprthi Panchat deposit has been paid one eyar back to provide service line, but work not commen ed hence requested to complete it immediately. Action - SE TRANSCO
- ❖ SE RWS, SE PH,JD AH & JD Agrl are requested send weekly periodical report starting from week ending 23.07.2011 to the Chief Planning Officer for onward submission to the Commr, Disaster management, Ap Secretariat, Hyderabad. due to prevailing drought like conditions in the district and as per the instrutions of the Govt of AP .

Action :: Cocnerned Officers.

- ❖ The PO RVM requested for release of rice to the KGVBS. In this connection the DM CSCorn Ltd., inforemd that as per the G.O there is provision for lifting of Redgram, Bengal gram dal,P.oil alsoto KGVBS and can make use of the provision. Action -PORVM

During the meeting Prajaavani redressal status was reviewed and instructed to sort out all A catagory petetions in time frame . The DIO to give the detailed list of Prajaavani petetions which exhausted time frame to the District Collector.

//t.c.f.b.o//

Sd/- V.Durga Das
District Collector
Anantapur.

Endt.No. 216/Dy.S.O.(OS)/2009 Dt 28.7.11

Communicated to the concerned officers for necessary action and to send the Action taken reports

For District Collector
Anantapur