

## Minutes of Convergence meeting held on 1.11.2011

At the outset, District Revenue Officer Reviewed the redressal status of department wise and category wise Prajaavaani grievance cell petitions and informed all the concerned officers that mere forwarding the application to the next officer will not be treated as redressed. Fulfilling the need / grounding the unit is only concerned as redressed. All the district officers are requested to update the information online.

The District Collector issued following instructions during the meeting

1. All the District Officers to sort out all issues discussed in the convergence meetings within 2 or 3 days at any cost. The SE RWS to immediately sort out the drinking water issue in Penukonda which is very small issue yet to be solved.
2. Special Grievance cell petitions to be prioritized over others and solve immediately.
3. Mandal level Grievance Cell officer's attendance to be provided to the Dist. Collector by the evening.
4. Keeping in view of the drought like conditions prevailing in the district the special officers to closely monitor and raise upto the situation.
5. District Officers should not leave the head quarters without prior permission of the District Collector. In the absence of the D.C, permission to be obtained from JC/Addl.JC/ at least DRO.
6. Special Officers are fully empowered to control the mandal administration and report to the D.C. This setup to be strengthened by the dynamic efforts of all the officers.
7. Special Officers and RDOs to immediately attend the needs of the suicidal death cases and give wide publicity on the toll free No of **1077 of Odaarpu** Cell working in Collectorate to mitigate the distressed.
8. All officers to create awareness among public on the " ONE RUPEE KILO RICE" programme during the ensuing RACHABANDA programme.
9. Issues relating to land acquisition to be speeded up by the SDC LA and monthly meetings to be conducted with the line departments for speedy settlement of cases.
10. RDOs to take keen interest in solving the revenue issues and improve the professionalism at all level in the department. If needed special training programmes to be organized to the ministerial staff to improve the file maintenance systems in the district.

11. All Special Officers to invariably visit villages on every Friday and Conduct Convergence meetings. The RDOs are instructed to collect attendance of the Special Officers and to inform to the D.C. by evening. It is informed that from here onwards action will be initiated on the absentee Special Officers.

12. All Officers to have good rapport with the press and media and to inform any programme to DPRO who in turn will coordinate with the press including English papers to see that all news items are covered relating to Govt. programmes.

The District Collector informed that Rachabanda programme is scheduled to conduct from 2.11.11 to 30.11.11 in the entire state and the guidelines to organize the programme have already been communicated to all the concerned and requested to follow suggestions as below:

- ❖ MPDOs are the coordinators for the programme at mandal level and the Mpl Commissioners in municipalities. The C.E.O., Z.P and the CPO are the district level coordinators. Meetings to be organized at Mandal Head quarters and at one point in Corporations.
- ❖ All departments relating to rachabanda to prepare village and mandal wise beneficiaries lists to be handed over by the concerned district officers to the MPDO concerned immediately to make arrangements strictly following the protocol of public representatives.
- ❖ All villages beneficiaries to be assembled at mandal Head Quarters and arrangements to be made for smooth distribution of assets. Ration cards coupons to be given to all villages beneficiaries and the Essential commodities to be supplied at the distribution points itself to the head quarter villagers.
- ❖ No break down in the public address system to be occurred. Proper care to be taken by the I & PR department and MPDO/Mpl commissioners. An amount of ₹ 25000/- is being released to each MPDO / Mpl. Commissioner to meet the administrative expenditure.
- ❖ Properly coordinated plan for Drinking water works to be prepared by SE RWS and POSSA ( EESW). Entire mandal wise and village wise list of schools proposed to sanction drinking water works to be submitted to the D.C. Similarly the PD Women & Child welfare to give the entire list of Angan Wadi centres being run in Govt buildings and need Drinking water and sanitation facilities to the SE RWS.
- ❖ PD Housing to take care that no issues of pending bills to be raised in the Rachabanda meetings, at the same time the work done by the housing department to be focused in the meetings.

During the meeting the District Collector appreciated the team spirit of the all District Officers and the PD DWMA for the extraordinary performance during the H'ble C.M's visit to District and arrangements at B.N. Halli.

**Issues Discussed during the meeting.**

- The Joint Collector requested the PD DRDA to closely monitor with the bankers on the grounding status of the units sanctioned as many petitions are being received on non grounding of units. It is also informed that L.D.M has highest A category petitions pending at disposal, and requested to reduce to the possible extent. Action :: LDM & PD DRDA
- The District Revenue Officer informed that on 3<sup>rd</sup> Wednesday of every month special grievance cell for redress SC / ST petitions being conducted and all district officers are requested to attend and to closely monitored by all on the redressal status of petitions.
- The SE PR raised an issue that there is one issue pending in Penukonda for which work completed but payment pending by the housing department.
- The Special Officer, Tadipathri informed that there are many vacancies of PHC doctors in Tadipathri, and requested to fill the posts. In this connection the District Collector instructed the DM & HO to take immediate necessary action.
- The Special Officer, Rapthadu requested to fill the AE RWS vacancy in view of drinking water situation in the mandal. The Dist. Collector instructed to put incharge person for the mandal.

During the meeting it has been informed that a meeting with the related officers and industrialists of RAJEEV YUVA KIRANAALU programme on 9.11.11 at 10.00 A.M. is scheduled to be conducted in Abhudaya bhavan.

The District Collector informed that the H'ble Governor of Tamilnadu Sri K.Rosaiah is visiting the District in Hindupur and Madakasira Constituencies and hence requested all concerned officers and special officers concerned to take active part and make the visit of the H'ble Governor a success.

//t.c.f.b.o//

Sd/- V.Durga Das  
District Collector  
Anantapur.

**Endt.No. 216/Dy.S.O.(OS)/2009 Dt 4.11.11**

Communicated to the concerned officers for necessary action and to send the Action taken reports

For District Collector  
Anantapur