

Minutes of the Convergence Meeting held by District Collector, Anantapur on 21.9.2010 at DWMA Conference Hall, Anantapur

District Collector briefly reviewed Dr Bhaskar and Dr. Akbar on the progress of free cataract surgeries planned in the District by the District Blind control Society and instructed

1. To concentrate more on interior, rural areas.
2. To conduct free eye sight checkups to all school students in Upper Primary and High school sections . For this preliminary screening may be done by the PETS / Science Teachers in the schools, then regular test for all students by the Team of Doctors.
3. To communicate the tentative tour programme of the Doctors to all schools in advance to ensure 100 % attendance for eye sight checkup.
4. To issue circular to all Schools in Anantapur Mpl. Corporation to utilize the free services of Dr Akbar to check up the students' eye sight.
5. All Officers to give option form to Donate Eye (after Death) to the District Blind Control Society, with the consent of the members of the family.
6. All unit officers may also be instructed to donate eyes to have life even after death. The contact telephone Numbers of the Eye bank are **08554 235009** and mobile No **9440289009**
7. Dr. Bhaskar to give monthly progress under the programme on every 1st Monday convergence meeting for 10 minutes.

Review on NPEGAL (National Programme of Educating Girls and Adults Literacy) was taken up by the District Collector and instructed to the PO RVM, DEO / MEOs

- o To report to higher authorities on any non co-operative non officials in spending the funds released under the programme to take further necessary action.
- o To organise training programme to the concerned to have clarity on the concepts and guidelines with assumed FAQs (Frequently Asked Questions), specific modules to be chalked out as some new personnel were working on promotion.
- o To consider to go for civil works under the programme to facilitate the girl students.

Sri Satya Sai Seva Trust is organizing a workshop on " TEACHING OF HUMAN VALUES IN EDUCATION " (VIDYAA BODHANA LO MANAVATHA VILUVALU) ON 3.10.2010 at Sri Satya Sai Kalyana Mantapam, Aravind Nagar, from 9.00 AM to 5.00 PM . Hence the District Collector requested all teaching community (directly involved in tuning the minds of youth) to take advantage of the work shop as eminent learners are participating to give lecture on many important topics with an intention to develop positive thinking in the students.

Other instructions issued by the District Collector during the meeting are:

1. To participate in the massive sanitation programme scheduled to be organized on 1.10.2010 in view of Mahatma Gandhis Birth Day on next day in Anantapur Municipal area to remove garbage, debris and jungle clearance. (All Officers)
2. To file cases on the intermediaries (V.Os etc.,) involved in Housing payments disbursement for any misappropriation, even by the beneficiaries with the documentary evidences. (Housing)

3. To prepare Action taken Reports on the issues raised in the last Zilla Parishad General Body meeting by all the Officers and communicate the same to all concerned. (All Officers)
4. To keep good mannered and cultured persons in the reception cells / telephone receiving sections with special reference to the offices having public interface. (All Officers)
5. To prepare Self Assessments reports by all Officers and also to insist the subordinates to submit the report along with tour diary / pay slip of the individual for tremendous improvement in the performance. (All Officers)
6. To cross check the availability of the benefit provided by the Govt. Departments with the beneficiaries by addressing a letter to the beneficiary. The D.M. NEDCAP to address the all beneficiaries received smoke less metal Chula by the department to know whether they are using them or not and also to gather information from the mandals having huge number of Electricity transformers theft cases.(Dept. concerned with beneficiary oriented programmes)
7. To prepare consolidated analysis report on the feed back reports received from the beneficiaries on the usage of the benefits as an action of preventive mechanism.
8. To submit Special Officers surprise visits / Inspection reports and Action taken report on the notes issued by the Collector's Camp Office immediately. To adopt the best administrative tools provided/suggested by the District Administration without any deviation. (Spl. Officers)
9. To maintain Court cases monitoring register, and check periodically invariably in all Offices.
10. To inspire all unit officers and subordinate officers to develop skills to route all files / issues by self motivation, without any intermediary officers intervention. (All Officers)
11. To ensure that all Mandal level officers are participating in convergence meeting.
12. To take care and closely monitor to improve the quality of service of the gross root level functionaries of Medical & Health and Women & Child welfare departments, as the two departments are closely in touch with the developing the rural public. (DM & HO; PD W & C. WEI.)
13. To get the monthly attendance abstracts from all schools with Boys and Girls break up.(DEO)
14. To fix responsibility to Panchayat Secretaries / Village servants and VROs to inform in advance on any suspicious prevalence of untoward incidents in villages to prevent the occurrences. (DPO & DRO)
15. To ensure 100% availability of learning material in the literacy centers of the District.
(DD. Adult. Education.)
16. To see that by 26th January all schools should have Toilets.(DEO)
17. To conduct joint inspection by the EE RWS/ EE PH and SE HLC on Drinking water situation in Guntakal municipality .
18. To give SMS to Collector on any emergencies by RWS/PH/Transco and others.
19. To re arrange the APSRTC bus timing to facilitate school children under "VIDYA KU CHEYUTHA "
20. To see that Drinking water purifiers are installed in as many hostels/ schools as possible by local donors sponsorships.

The Project Director DRDA, gave a power point presentation on the Consumption pattern (in selected 7 mandals) of the SHGs with the finance received from banks and Govt. In this connection, the District Collector instructed to prepare the analysis to all mandals with some more depth in social needs utilization of money by households.

ISSUES DISCUSSED IN THE MEETING

- The PO RVM informed that on 24th the Chief Secretary for Primary Education Smt Chandana Khan is visiting the District and holding meeting with the concerned Officers and requested all concerned departments to participate in the meeting.
- The A.D Horticulture - I requested to provide 5 acres of land to take up nurseries by DWMA keeping in view of the demand of ensuing years. In this connection the District Collector suggested to grow in the Govt institutional places like, Dist Collectorate campus, Penukonda sheep farm, Kadiri and Rayadurg sericulture farms and at Puttaparthi.
- The Deputy Director, Social Welfare requested to take up repairs to Integrated Girls Hostel at Gooty.
- The Special Offer, O.D. Cheruvu requested to take up certain addition to the Kasthuribaa Balikala Vidyalam at O.D.Cheruvu
- The Special Officer, Vidapanakal requested to take immediate repairs to school building to Gadekal Village as the structure is in dilapidated condition
- The Special Officer, Peddavadugur requested to take up repairs to school building in Dimmagudi village. Action EE SW
- The E.D. S.C Corporation requested to furnish the targets relating to Animal Husbandry department to incorporate in current year's action plan. Action JD AH
- The P.D DWMA requested to give one copy of the proposed agenda to all district / concerned officers well in advance to prior preparation and participation in the ZP statutory meetings. Action :: CEO ZP.

The performance of the Bankers in the District in lending crop loans to farmers to an extent of Rs. 1679 crores over and above the SLBC target of Rs. 1200 crores is appreciated by the District Collector.

Appreciating the performance of the Revenue Department in the District during last year the Revenue Divisional Officers are instructed to prepare an analysis report to be submitted to Govt on the work turnover by the VROs and MRIs in different works like Weeding out of Bogus Cards, Integrated survey, Housing inspections, Muster verifications, issue of Pass books, petition enquiries, Unique Numbering to PPBs, updation of adangals, tallying the area of Adangal with IB and Diglot, Crop Loan sanctioning, Voter list intensive revision, Photo identity cards, 10 years Jamabandi completion etc., .

District Collector advised all Officers to serve the public to feel that good governance is evolved in the District without the 7 "D"s i.e. Service from Govt. to reach public without DARAKHAST;DANDAM;DANDA;DHARNA; DANDANA;DHANAM AND DHANYAVADAM. All Officers are also instructed to prepare one page note of the Department on the progress done since inception; during the current / last year to place in the Anantapur website as a proactive disclosure of information. The departments concerned are directed to release the fixed maintenance charges to the DIO for up keeping of website.

//t.c.f.b.o//

Sd/- Dr.Janardhan Reddy
District Collector.
Anantapur.

Endt.No. 216/Dy.S.O.(OS)/2007 Dt 22.9.2010

Communicated to the concerned officers for necessary action and to send the Action taken reports

CHIEF PLANNING OFFICER
Anantapur.

To All the District Officers