

ZILLA GRANDHALAYA SAMSTHA – ANANTAPUR

TENDER SCHEDULE FOR RETROCONVERSION OF LIBRARY BOOKS

1 (A) SPECIFICATIONS

| S.No. | Description of work and specifications | Name of the Library in which work to be done | No. of Books |
|--------------|--|---|---------------------|
| 1. | Retro Conversion and Preparation of bibliographic database of Library Records using NIC e- Grandhalaya Software for entry in Telugu using Unicode as well as in English. | District Central Library, Anantapur | 57,157 |
| | | TOTAL: | 57,157 |

1 (B) Technical Pre-requisites :

1. Experience in similar type of work i.e. preparation of Computerized Library **bibliographic database Book.**
2. Minimum practical knowledge of resource persons in Library Automation, Classification Schemes, Subject Heading, MARC fields etc.,
3. Knowledge of preparation of bibliographic database for Indian Language Books in **MARC** fields using Unicode or other Window version of language software.
4. Reputation and Accreditation of the Company in the relevant field.
5. Certificate obtained from competent Authorities stating similar type of work.
6. Bibliographic details are obtained from records available from library and to be created as per MARC21 with DDC-22 edition for Classification and Library of Congress Subject Heading for subject .
7. Database preparation, corrections and make available in all respects including **OPAC** and provision for report generation is full responsibility of the agency.

8. The agency has to take regular backup of the complete work and a Weekly progress Report on the Date work has to be submitted for monitoring the progress of the work.
9. The Agency has to engage competent professionals for doing this work.
10. Final payment will be made only after the database is operational in all respects. If the work is not satisfactory, the District Level Committee has the right to make proportionate deductions from the consolidated payment of Unsatisfactory work and its decision in this regard shall be final.
11. Secretary, Zilla Grandhalaya Samstha, Anantapur reserves the right to call the agency for corrections if any, even at a later stage.
12. The agency shall attend to any other related work in the exemption of the project.
13. The District Level Committee of Zilla Grandhalaya Samstha, Anantapur reserves right to accept or reject, in part or full, any or all the tenders without assigning any reason thereof.
14. Tenders received without EMD or received after due date and time will not be entertained.
15. In case of dispute the jurisdiction of court is at Anantapur, Anantapur District.
16. The total members of Library Books mentioned for date entry is only appropriate figures if may increase or decrease.
17. Last date for submitting quotations is
18. Date of opening tenders isat.....AM/PM.

From

To
The Secretary,
Zilla Grandhalaya Samstha
ANANTAPUR

TECHNICAL INFORMATION

1. ABOUT THE FIRM:

(a) Name and address of the firm :

(b) Telephone No. :

Mobile No. :

(c) Type of firm :

Govt. Undertaking/Private
Limited/MNC/Co-operative

(d) Activities of the Organization :

2. Details of Turn over for the last three years:

| S.No. | Year | Turn over (Rs.in Lakh) |
|-------|---------|------------------------|
| I | 2007-08 | |
| II | 2008-09 | |
| III | 2009-10 | |

3. i) Quality Certification

ii) Any special award/certificate/accreditations

Sealed Tender

From

To
The Secretary,
Zilla Grandhalaya Samstha
ANANTAPUR

| S.No. | Particulars | Rate per Book (Inclusive of Taxes, if any) |
|-------|--|--|
| 1 | Processing* and date entry of English Book as mentioned in the terms and Conditions. | |
| 2. | Processing* and date entry of Indian Language Book as mentioned in the terms and conditions. | |

EARNEST MONEY OF Rs. 10,000/- THROUGH BANK DRAFT No.....

DATE & DRAWEE BANK.....

* Processing includes Classification, preparation of bibliographic details as per MARC-21 format, subject headings, mentioned in terms and conditions.

We will abide to the above terms and conditions imposed for Library Retro Conversion.

Authorized Signatory
(With full name and designation)
Seal:

జిల్లా గ్రంథాలయ స్టాంప్, ఆన్లైన్ పోర్టల్

పత్రికా ప్రకటన

అధి సం : 50..1/2010

తేదీ : 30.12.2010

జిల్లా గ్రంథాలయ సంస్థ అనంతపురంలోని జిల్లా గ్రంథాలయంలో గల వ్యక్తములను e Grandhalaya e Software రైల్వో కన్వర్షన్ చేయుటకు కొటేషన్స్ అవకాశంపడమైనది. ఆసక్తిగల సంస్థలు తమ సొంత సాంకేతిక పరికరములతో గ్రంథాలయము ప్రాంగణములలోనే పని పూర్తి చేయవలెను. తెలుగు లేదా ఇంగ్లీష్ లో ఉండే ఒక వ్యక్తం వివరములు ఒక రికార్డు చొప్పున డేటా ఎంట్రీ నమోదుకు అగు ఖర్చు ఈ ప్రకటన వెలువడిన పది రోజులలోగా కొట్టిన ద్వారా దాఖలు చేయవలెను. ఇందుకు సంబంధించిన పూర్తి వివరముల పత్రములను ఈ క్రింది కార్యాలయం నుండి పనిదినములలో పొందగలరు.

కార్యదర్శి,
జిల్లా గ్రంథాలయ సంస్థ, అనంతపురం