

MINUTES OF SEED DISTRIBUTION DAILY REVIEW MEETING, DT:24-6-2010, 8-00 PM

A thorough review was held on 2nd phase seed distribution details, events and stock requirement for next distributions at the outset of Collector's camp office.

The meeting was headed by The District Collector and the following Officers participated :

1. Sri. Rushendranath, Additional Director of Agriculture, O/o C&DA(AP), Hyd.
2. Sri K. Sambashiva Rao, Joint Director of Agriculture, Anantapur.
3. Deputy Director of Agriculture (Trg), O/o JDA, Anantapur
4. Deputy Director of Agriculture (Soil Conservation), Anantapur
5. Assistant Director of Agriculture (Plant Protection), O/o JDA, Anantapur
6. Agricultural Officer (QCI), O/o JDA, Anantapur
7. DM, AP Markfed, Anantapur
8. DM, AP Oilfed, Anantapur
9. DM, HACA, Anantapur
10. DGM, ADCCB, Anantapur

The District Collector has reviewed the following points:

- MAO to sign on backside of every bill issued, suspend the MAOs not following these instructions (Action to ADA@s)
- Instructed the supplying agencies to position seed in mandals with least seed availability. (Action to supplying agencies)
- Enquired about the public talk that groundnut seed is not available in market.
- Ravi(AO, seeds) : Sir, farmers have sufficient self seed and MAOs are referring that after the District Collector's information of nonavailability of K6 variety they are opting for other varieties
- We don't have the statistics of the quantity of seed going to oil mills. Collect the information from the farmers about how much he is using for self, how much selling to others and how much sent to oil mills (Action to JDA)
- Frame charges on the supplying agency and seize the seed lifted illegally by agency at Vajrakarur (Action to ADA@ & RDO)

- Seed to be issued first to unique No. holders. An eye to be kept on other farmers movement at the centers.(Action to all)
- File case on agency person at Guntakal (Action to DCMS)
- Discussed on amount remitted by Distribution agencies to supplying agencies.
- DM, HACA informed about 54 farmers lifting seed with non cash paid bills and discussed with local SI, action is in process.
- Arrangement of cash collection counter and bag issuing counter at the same place(Action to Special officers,ADA®, MAOS)
- Discussed on sowings in relation to rainfall.

**District Collector,
Anantapur**

Copy to

All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES OF SEED DISTRIBUTION DAILY REVIEW MEETING, DT:21-6-2010, 7-00 PM

A thorough review was done on 2nd phase seed distribution details, events and stock requirement for next distributions at the outset of Collector's camp office.

The meeting was headed by The District Collector and the following Officers participated :

11. Sri. Rushendranath, Additional Director of Agriculture, O/o C&DA(AP), Hyd.
12. Sri K. Sambashiva Rao, Joint Director of Agriculture, Anantapur.
13. Deputy Director of Agriculture (Trg), O/o JDA, Anantapur
14. Deputy Director of Agriculture (Soil Conservation), Anantapur
15. Assistant Director of Agriculture (Plant Protection), O/o JDA, Anantapur
16. Agricultural Officer (QCI), O/o JDA, Anantapur
17. DM, AP Markfed, Anantapur
18. DM, AP Oilfed, Anantapur
19. DM, HACA, Anantapur
20. AGM, ADCCB, Anantapur

The District Collector has reviewed the following points:

- Seed positioning to be done first in mandals with least available quantity.
- Exercise on the probability of seed positioning for 3rd day distribution.
- Mandal wise - Variety wise availability in descending order to be reported.
- Varietal problem i.e. K-6 is observed more at Gorantla, Puttaparthi, Kothacheruvu, Mudigubba, OD Cheruvu and Kadiri, K6 positioning to be done.
- Random inspection to be conducted in mandal where more number of permits were issued.

**District Collector,
Anantapur**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES ON DAILY REVIEW MEETING ON SEED DISTRIBUTION,
DT: 22-6-2010, AT 9.00 AM

A thorough review was held at O/o Joint Director of Agriculture, Anantapur headed by District Collector in which Sri. Rushendranath, Additional Director of Agriculture, O/o C&DA(AP), Hyd , Sri K. Sambashiva Rao, Joint Director of Agriculture, Anantapur, all the Department Officers and Supplying Agencies participated.

The District Collector referred the following points :-

- Distribution in 1st phase was peaceful and successful.
- Issue permits to villages as per schedule.
- Recycling of Pass books are observed at Agalli and Rolla, so every one is instructed to check randomly for stamping in passbook with red ink.
- Physical stock verification to be done on same day.
- MAOs to computerize Village wise – Variety wise beneficiary report and post it to Village Information Officer so as to make it available for any information.
- Germination test to be conducted for every lot received.
- Good processing done for yesterdays distributed seed.
- To send minutes immediately to RDAs.
- Seed to be issued only for Pattadar passbook, not for Title deed.
- Backside of every bill to be signed by Officers to avoid duplication.
- Tom-Tom to be done even in small habitations before distribution day.
- Interim reporting by SMS to JDA to be done for planning, strategy, positioning and provide information to different fields.
- Discussed on service and act samples taken and reports received.

Sri. Rushendranath, Additional Director of Agriculture, O/o C&DA(AP), Hyd concluded the meeting with few advices to ADAs and MAOs.

- To follow Commisionor guidelines stricktly, if deviated action will be taken.

- Do not switch off cell phones.
- ADAs to give message on distribution details now and then to Joint Director of Agriculture.

**District Collector
Anantapur.**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES ON DAILY REVIEW MEETING ON SEED DISTRIBUTION,
DT: 20-6-2010, AT 07-00 PM, AT DWMA HALL.

A thorough review was held at DWMA Hall headed by District Collector with the Department of Agriculture Officers and Special Officers on 2nd phase seed distribution availability, requirement, positioning and to follow the instructions of 1st phase.

The District Collector referred the following points :-

- Poor quality seed details to be reported to JDA on the same day (Action to all concerned Officers).
- Board to be displayed for available varieties and quantity, bills to be issued as per available varieties and quantity. As per local needs and to reduce crowding extend distribution for 4 days if necessary. (Action to all concerned Officers).
- In Groundnut seed procurement proper grading, storage, sampling, positioning and germination test to be adopted and the farmer is also requested to adopt the same (Action to all concerned Officers).
- Non-negotiable items to be followed are :
 - 1) Farmer's acceptance of seed, if seed is rejected issue another (Action to all concerned Officers).
 - 2) Let the family members of the pass book holder get ration card along with Pattadar Pass book as ID (Action to all concerned Officers)
 - 3) If unique No. on Pass book is not present surrender them & issue receipt. If receipt books are over take local decision & issue receipt (Action to all Special Officers).
- To have an eye & act accordingly on illegal transport of seed. Such acts to be reported immediately (Action to all concerned Officers).
- Seed availability is critical in Mudigubba, Peddapappur, Kanaganapalli and Yellanur (Action to JDA).

- Concentration of problematic mandals and village schedule to be announced by Tom-Tom in all villages before 2nd phase distribution starts. (Action to RDOs)
- Accurate figures on sale i.e. permits issued – seed lifted – amount credited to be provided on the same day after distribution (Action to all concerned Officers).
- Information in Form 1-4 sent by MAOs to be shared with supplying agencies.
- Mandal wise daily physical verification report to be sent to JDA (Action to all ADA@s).
- Director General of Police highly appreciated Anantapur District for a well planned and peaceful seed distribution in 1st phase.
- JL-24 is being supplied in place of K-6, if it is not available in sufficiency it will be replaced by TMV-2 due to non-availability even at other districts (by Sri Rushendranath, Additional Director of Agriculture, AP).
- Along with seed, mandal specific relevant technology will be disseminated in the form of demos and charts at distribution centers. (by JDA)
- The services and suggestions of Sri Rushendranath, Additional Director of Agriculture, AP will be utilized for peaceful & successful distribution (by JDA)
- Ramagiri distribution agency to be changed. For 21st distribution Department of Agriculture to take responsibility (Action to JDA).

**District Collector
Anantapur.**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES ON DAILY REVIEW MEETING ON SEED DISTRIBUTION,
DT: 10-6-2010, AT 10.30 AM

A thorough review was held at O/o Joint Director of Agriculture, Anantapur headed by District Collector on seed distribution events, positioning and reporting with the Department of Agriculture Officers and Supplying Agencies.

The District Collector referred the following points :-

- Thorough review done on seed act and service samples and results.
- .Recommended for bulletin issue on No. of samples drawn and No. of results received in detail.
- Balance seed lots where samples are not drawn to be drawn immediately.
- Quality measures adopted to be kept visible and transparent to farmers (To MAOs and Supplying Agents)
- Visibility on seed quality to be measured at supplying point as it is latest public perception .
- Joint Inspection by Special Officers, Tahsildars and MAOs physical verification at godowns with reference to record to be done on 11-6-2010.
- Village wise – beneficiary wise – Variety wise quantity issued list to be prepared and produce in Grama Sabha immediately after distribution and copy to be given to the concerned VROs for entry in village information system (To all MAOs) .
- Mandal wise seed requirement was discussed and immediate positioning for next day requirement at distribution centres (To all Supplying Agencies).
- As a last resort internal mobilization for varieties as per demand at Mandals to acted on and details of mobilization to kept on notice board at distribution centres..
- To Produce report on seed samples sent and results received in daily review meeting .
- Seed requirement for 2nd Phase and positioning to be jointly worked out.

- Seed distribution on 13th postponed to 14th at Dharmavaram Revenue Division in view of Rythu Sadassu. Intimation to be given for the concerned villages, Officers and Agencies.

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RYTHU SADASSU

Review was done on stage decoration, transportation, lunch, water, shamiyana, Public Address system, stalls, and transportation .

- Intimation to all Allied Department heads to attend 7 PM review meeting today for a discussion on Rythu Sadassu .
- Joint Director of Agriculture recommended for live specimen arrangements for successful Rythu Sadassu.

**District Collector
Anantapur.**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

**Minutes Of Seed Distribution
Daily Review Meeting
By District Collector**

MINUTES OF SEED DISTRIBUTION DAILY REVIEW MEETING, DT:9-6-2010, 7-00 PM

A thorough review was done on seed distribution details, events and report of the day with all the members at the outlet of Collector's camp office.

The District Collector has reviewed the following points:

- Standing instructions to all Assistant Directors of Agriculture (R) to attend seed distribution meeting for seed indents and to enable successful distribution for next day.
- Percentage of balance stock with allotment to be exercised for analysis.

- Shifting of K6 and Narayani from less demanding mandals to more demanding mandals.
- Bills to be issued for available stock only.
- All Special Officers and MAOs should do stock verification by 11-6-2010 .
- Designation seal of the certifying officer should be present at the back of bill books.

**District Collector,
Anantapur**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES OF THE SUBSIDY SEED DISTRIBUTION DAILY REVIEW MEETING,
DT:6-6-2010, 7-00 PM

Subsidy seed distribution daily review meeting held at the outset of District Collector's camp Office was headed by the district Collector in which Joint Director of Agriculture, Anantapur along with his officers and seed supplying agencies participated.

A thorough review was on the arrangements made at seed distribution centres like barricading, shamiyana, charts and boards display, video recording,

water and meals and others. Subsidy seed and fertilizer positioning by different agencies.

- To issue subsidy groundnut seed on pattadar passbook only and not on title deed (suggested by a farmer and district Collector referred to include guidelines immediately)
- Redgram seed to be position immediately so that it can be distributed along with groundnut seed (to DM, APSSDC and RM, Agros)
- Daily telephonic review on subsidy seed distribution at a specific time with all Assistant Director of Agriculture (R) 's
- Instructed all the DDA's and Assistant Director of Agriculture (R) 's residing at Anantapur Town to attend review meeting at 7-00 PM daily.
- To show buffer stock Position details for each kind of fertilizer separately.
- To Position at least 10 Tons of each fertilizer kind in every Mandal so as to avoid shortage and unnecessary disturbance.

The meeting was concluded with an instruction for starting seed distribution at 7-00 PM on Monday sharply.

**District Collector
Anantapur.**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

MINUTES OF SEED DISTRIBUTION DAILY REVIEW MEETING, DT:7-6-2010, 7-00 PM

A thorough review was done on seed distribution details, events and report of the day with all the members at the outlet of Collector's camp office.

The District Collector has reviewed the following points:

- Assistant Directors of Agriculture (R) are instructed to bring proper seed indents for next day meeting.

- Supplying agencies are instructed to position the seed as per the requirements made by the ADA's.
- JL-24 positioned is low, it is to be increased.
- Variety wise / Mandal wise / variety specific issues to be worked upon by tomorrow.
- Seed quality should be checked by the MAO's and ADA's and if any poor quality is noticed may be rejected.
- Insert rejected seed column in daily report.
- DD's for non subsidy amount to be taken in 2 shifts daily so as to facilitate easy management of cash.
- Over all the distribution was peaceful except for some Mandals where godown point, charts not displayed properly and water shortage noticed.
- Local Police force should also concentrate at godown points also.

RYTHU SADASSU

A thorough review was done on stage decoration, transportation, lunch, water, shamiyana, Public Address system, stalls, literature and others.

- Kadiri Rythu Sadassu location to be shifted from ARS to Agricultural Market Committee.

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- Articles on different varieties to create awareness in farmers (to Scientists).
- Incharge officers for Rythu Sadassus and all ADA@s are instructed to conduct the Rythu Sadassus in successful manner.

**District Collector,
Anantapur**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.
All the Committee members of Rythu Sadassu.

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MINUTES ON DAILY REVIEW MEETING ON SEED DISTRIBUTION,
DT: 8-6-2010, AT 11-00 AM, AT DWMA HALL.

A thorough review was held at DWMA Hall headed by District Collector on seed distribution events, positioning and reporting with the Department of Agriculture Officers and Special Officers.

The District Collector referred the following points :-

- Officers and Bandobast should be present even at distribution points. Special Officers to watch at both places.
- Suggestion box to be arranged for farmer preference variety for next year.
- Village wise – beneficiary wise list to be prepared immediately for village information system.
- Stamping in Pattadar passbooks should be in red ink.
- Non subsidy amount to be paid to supplying agencies on same day (Details to be provided at 7-00 PM by agencies.)
- Exchange the poor quality seed bag referred by farmers without argument return the poor quality seed lot (to ADAs) and report the rejected seed quantity.
- Seed monitoring cell opened at O/o Joint Director of Agriculture, for daily seed distribution to collect the distribution facts events and reports (same as in election duty)
- The ADA@s should plan for next 2 days distribution in consultation with supplying Agencies.
- Variety problem to be reduced by replacing with alternate variety i.e. JL-24..
- Placement of 20 % other variety in Kadiri area and issue in 1 : 2 / 1: 1 ratio at all Mandals.
- Redgram and other crop seed to be distributed along with Groundnut seed and this information should be made available in the distribution centers.
- Bill books and permits book for red gram to be arranged immediately at all Mandals (to DM, APSSDC)

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- If 100 % pure Redgram crop beneficiary list for Village Information System to be prepared immediately.
- To arrange charts and demos for facilitating seed treatment benefit awareness in farmers.
- Felicitate the persons who informs about seed illegal transport.

- weighing balance may be arranged at godown points to check seed weight.
- 2nd phase godown arrangement to be done if it is at hostel and schools.
- Separate counter for women with child and handicapped.

**District Collector
Anantapur.**

Copy to

All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.

B9 Letters, User2

MINUTES ON DAILY REVIEW MEETING ON SEED DISTRIBUTION,
DT: 10-6-2010, AT 07.00 PM

A thorough review was held at Collector's Camp Office, Anantapur headed by District Collector on seed distribution events, positioning and reporting with the Department of Agriculture Officers and Supplying Agencies.

The District Collector referred the following points :-

- Joint Inspection by Special Officers, Tahsildars and MAOs physical verification at godowns with reference to record to be done on 11-6-2010. (Immediate instructions by phone or sms)
- Discussed about the difference between bills and godown point stock with the supplying agencies.
- Tom – Tom to be done in villages and give press clippings stating that the distribution is postponed from 13th to 14th in Dharmavaram Revenue Division.
- Discussed about positioning of K6 and other varieties at critical seed position Mandals.
- Preliminary exercise on positioning of seed to be done before review meeting.
- Update of seed position details to be sent by 11.00 PM today.
- Statistics of MAOs conducting germination test to be produced for bulletin.
- Cash the position issues by distribution agencies with regard to SBI was discussed by supplying agencies.

RYTHU SADASSU

Review was done on sadasus schedule and stalls arranged by Agriculture and allied departments.

- Recommended for price allotment for best stall.
- Special Officer Sri Madhusudan Reddy, (MD, Markfed) and district Collector would inspect the 3 sadasus venue tomorrow.
- Drip and sprinkler live demonstration arrangement to be coordinated (Action to ADH).
- Live fish specimen arrangements (Action to ADF).

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- Different cattle and sheep breeds and live demos to be exhibited (Action to JD(AH)).
- Experienced officers to be kept incharge to explain the farmers at various stalls.
- Live specimens and literature arrangement (Action to University).
- Programme timing to be scheduled, communication of important technical messages to all the farmers mainly illiterate and remote farmers should be done.
- Transportation by RTC has to be facilitated.
- All public representatives to be invited personally and in the form of invitation card and to be recorded.

**District Collector
Anantapur.**

Copy to
All Deputy Directors of Agriculture and Assistant Directors of Agriculture (R).
All supplying and distributing agencies.
All allied departments.

